



The Head Office of Nichiren Shu
日蓮宗宗務院

1-32-15, IKEGAMI, OHTA-KU, TOKYO, JAPAN, 146-8544, PHONE 03-3751-7181

2015/11/04

We hope this finds you in good health and spirits.

As previously announced, according to the Nichiren Shu Bylaw revisions implemented on April 1, 2015, all previous overseas missionary points administered under the district head system are now administered directly by the Head Office of Nichiren Shu and will be known as an "International Propagation Point". In order to prevent discord between Nichiren Shu policies and international propagation point propagation, the International Section of the Nichiren Shu Head Office has set management regulations for international propagation.

By these regulations, the Head Office requests the following:

- All international propagation points submit copies of the incorporation articles and most recent name registry of the board of trustees to the Head Office.
- All international propagation points exchange an "approval agreement" between Nichiren Shu and the board of trustees of the international propagation point. Please write the print name and signature of the board of trustees and send it to the Head Office via mail.
- Exchange of a written agreement between board of trustees of the international propagation point and the appointed Kokusai Fukyoshi. When a Kokusai Fukyoshi is assigned to more than one international propagation point, agreements must be signed and exchanged by each assigned point. Agreement copies must also sent to the Head Office.

Footnote:

1. Regarding the written agreement between the board of trustees and the appointed Kokusai Fukyoshi, please follow the recommended format of this documentation as much as possible. The Head Office understands that there are many cases in an agreement between a temple and Kokusai Fukyoshi. We think the important thing is to exchange a written agreement between the two.
2. Kokusai Fukyoshi Guideline is for the next renewal of Kokusai Fukyoshi appointed by the Chief Administrator of Nichiren Shu on April 1, 2017
3. If an international propagation point has already submit recent documentation of the incorporation articles, the name directory of the board of trustee, and a written agreement between temple and appointed minister to the Head Office, it is not necessary to send them again.
4. The deadline for submitting all agreements to the Head Office is January 30, 2016

If you have any questions, please ask us by email: kokusai@nichiren.or.jp

With Gassho

International Section

Nichiren Shu Head Office.

International Propagation Point and Kokusai Fukyoshi Agreement

Agreement Conditions 同意事項

- 1) Duration 雇用期間
- 2) Place of Work 就業場所
- 3) Duties of Kokusai Fukyoshi 主任任務

「信仰上の指導者は主任国際布教師である」と入れる

The phrase "An appointed head, assistant or associate Kokusai Fukyoshi must be the religious leader." must be included in the agreement.

- 4) Work Hours 就業時間
- 5) Work Breaks 休憩
- 6) Holidays 休日
- 7) Vacation 休暇
- 8) Salary 給料
- 9) Salary Payment 月給日
- 10) Leaves of Absence 休職
- 11) Termination 解雇
- 12) Confidential Information 機密情報
- 13) Agreement Renewal 契約更新
- 14) Jurisdiction 裁判地
- 15) Consultation 協議

Temple By its Board

全理事 署名

Kokusai Fukyoshi

主任 署名

Date